

BAYS EOQ NOMINATION FORM

Nominee's Name:

Date:

BAYS recognizes the important contributions that each employee makes to the organization and the youth and families we serve. In order to acknowledge outstanding efforts amongst staff members, BAYS offers an employee awards program. Each quarter, one employee will be selected as BAYS Employee of the Quarter, and an Employee of the Year will be chosen from the four quarterly winners.

This program is designed to identify members of the organization who have displayed outstanding professionalism, gone above and beyond in conducting their duties, or performed in an outstanding manner. Award winner characteristics include: dedication, compassion, honesty, loyalty, and professionalism.

Directions: Reviewing the list below please check mark the characteristics that best describe the person being nominated. In the narrative section please describe (in at least 3-5 sentences) why you've chose these items. You may also describe a specific event or time this person has displayed outstanding performance. Description or narrative may also be emailed to info@baysflorida.org along with this form. While the overall theme of the narrative may be used to formulate the formal published write-up about the winner it is not solely used. Additional information may be gathered from colleagues and supervisors.

Characteristics:

- Dedication to youth
- Dedication to their community
- Dedication to BAYS
- High level of Professionalism
- Compassion for youth and families
- Compassion for colleagues
- Loyalty to BAYS
- Loyalty to their Community
- Promotion of BAYS in the community
- Professionalism
- Integrity
- Responsibility
- Team Work
- Enthusiasm
- Leader
- Organized
- Mentor

Narrative, please provide examples as to why you feel this person should be the Employee of the Quarter as well as why you've selected the above characteristics to describe them: